

2024-2025 ACADEMIC YEAR FALL SEMESTER

ERASMUS+ KA131 STUDENT MOBILITY FOR STUDIES

APPLICATION CALL

“Project: 2023-1-KA131-HED-000135210”

Dear Students,

The application call for the 2024-2025 Fall Semester Erasmus+ Student Mobility for Studies has been announced on our website. The terms and details about the application procedures are available in the announcement document. Students are recommended to carefully read both the announcement and the appendices and follow the application guidelines.

The applications have not started yet. This application call has been announced for informative purposes. Please read this document carefully.

Before putting a university on your preference list, DO NOT FORGET TO CHECK THAT UNIVERSITY’S COURSE CATALOGUE. If you cannot find at least 30 ECTS credits to take at the host institution, you cannot carry out a mobility there. You are also not allowed to postpone your mobility.

AYBU International Relations Office
16.02.2024

PLANNED APPLICATION CALENDAR

Erasmus+ English Exam Written Part Erasmus+ English Exam Spoken Part (Please write all your exam-related questions to yabdil@aybu.edu.tr)	March 3, 2024 March 10, 2024
Application Period Start Date	March 11, 2024
Application Period End Date	March 18, 2024 16.55
Announcement of Draft Results (Granted and Substitute Candidate List)	March 21, 2024
Deadline for Objection to Results and Zero-grant applications (via a signed petition attached to email)	March 24, 2024
Announcement of Final Results	March 25, 2024
Deadline for Withdrawal (via a signed petition attached to email)	April 1, 2024

The application process will be carried out completely online. Applications made with missing or outdated documents and incorrect information will be deemed invalid once detected during the evaluation process. It is the applicant's responsibility to carry out the application procedure and attach the necessary documents completely and accurately.

Application Guidelines: Step by Step

The applications will be completely online. Students may apply via the following link: <https://turnaportal.ua.gov.tr/giris>. A user guide (available only in Turkish) for the application process has been published in the announcement on our website. In case of technical problems that may arise, students are advised to contact us via erasmus@aybu.edu.tr. Please do not leave your application to the last minute.

- In case your department has no Erasmus+ bilateral agreement, no university will appear in the university preference section. It means that you will not be able to apply for the Erasmus+ 2024-2025 Fall Semester SMS.
- **In addition, there might be changes on the bilateral agreement list during the application process and/or during the subsequent steps due to the ongoing EWP process throughout Europe. In other words, an increase and/or a decrease in the number of agreements on the list is possible. Consequently, if you are granted, it does not mean that you will study at one of the universities on your university preference list. In addition, we, as AYBU International Relations Office, will be making maximum efforts to prevent a decrease in the number of the agreements on the list and to add new universities to the list.**

Application Requirements

- Full-time AYBU students enrolled in any of the following cycles:
 - undergraduate (BA)
 - graduate (MA, PhD)
- Minimum required GPA:
 - undergraduate (BA) students: 2.20/4.00
 - graduate (MA, PhD) students: 2.50/4.00
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- Formed GPA:
 - MA and PhD students who are in their first semester, may use their latest GPA from a previous program/department/university.
- ECTS credits requirement:
 - Students should have the required course workload of at least 30 ECTS credits per semester.

Students who *cannot apply*:

- AYBU YDYO preparatory class students and undergraduate students who are in their first semester cannot apply.
- Students who have graduated from the Faculty of Medicine or Dentistry and have been placed through a central examination (such as TUS, DUS, and EUS), and continue their residency cannot benefit from the Erasmus Student Mobility if they are not actively registered at AYBU.
- PhD students who are to take their PhD proficiency exams or present their dissertation proposal cannot participate in the mobility.
- Students who will have completed the following number of ECTS credits at AYBU before starting the Erasmus+ studies mobility cannot apply for Erasmus+ studies mobility. Their applications are rejected.
 - Students of 4-year undergraduate programs: 240 ECTS
 - Students of 5-year undergraduate programs: 300 ECTS
 - Students of 6-year undergraduate programs: 360 ECTS
 - Students of doctoral programs: 240 ECTS
 - Students accepted to doctoral programs with a bachelor's degree: 300 ECTS
 - Students of master's programs with thesis: 120 ECTS
 - Students of non-thesis master's programs: 60 ECTS
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- *Available inter-institutional agreements:* Only students whose programs have inter- institutional agreements (students may check the inter-institutional agreement document available in the announcement) can apply for the Erasmus+ SMS.
- Students are strongly recommended to check the websites of the partner universities they are interested in and look for available Erasmus+ course list information before selecting universities from the inter-institutional agreement list. Although an agreement might be available between AYBU and a partner university in a specific field of study, the partner university may not offer courses for Erasmus+ students for the specific academic term students are to have their exchange mobilities. From the additional information section of the inter-institutional agreement document, students may get informed about the institutions they are planning to visit in the framework of the Erasmus+ SMS mobility. Even though the inter-institutional document provides information about nomination/application deadlines, universities may introduce changes.
- Students will need to submit their university preference lists during the application period. The university preference lists cannot be changed after the application submission period ends; thus, students are recommended to make their choices wisely and choose more than one university where applicable.
- Students are also advised to check application and language requirements of the universities. Since universities might update their application & language requirements, it is the students' responsibility to regularly check the web pages and academic calendars of their preferred universities to reach the most up-to-date and accurate information and to avoid any possible future problems. If a student does not meet the requirements of a certain partner university and still puts that university in her/his preference list, AYBU International Relations Office is not responsible for any possible future problems the student might encounter.
- Students are advised to check the course contents and the compatibility of course contents offered in the partner institution. In addition, the language requirements (certificate), accommodation, visa and insurance requirements should be carefully examined. If a student does not meet the requirements of a certain partner university and still puts that university in her/his preference list, AYBU International Relations Office is not responsible for any possible future problems the student might encounter.
- Undergraduate transfer students are not subjected to minus 10 points for any Erasmus+ mobility they participated in in their previous university.
- *English Language Proficiency:* The English language proficiency needs to be certified by students; thus, students who do not have a valid result from any of the stated exams (<https://bit.ly/3gQzzL4>) accepted by ÖSYM (such as YDS, E-YDS, YÖKDİL) taken within the last 5 years or the exam conducted by AYBU School of Foreign Languages on March 3, 2024 (min. 70/100), cannot apply for the mobility.

- With the latest Erasmus+ program generation, running from 2021 – 2027, the structure of the English Proficiency Exam has changed, and the previous exams organized by AYBU School of Foreign Languages will not be valid for this application period. For this reason, only the result of the Erasmus+ Language Exam to be held on March 3, 2024, will be accepted in this application period. Also, it is compulsory to take both parts of the exam, written and spoken for your result to be valid. Students of the medicine faculty are required to have B2 German certificate in order to apply.

Evaluation Criteria

The Erasmus+ student evaluation process is carried out according to the principles stated in the Erasmus+ 2023 Program Guide and the Erasmus+ 2023 Application Handbook. In accordance with the evaluation criteria and principles, students with the highest Erasmus+ scores are selected as Erasmus+ student candidates. The Erasmus+ score is the sum of the applicant's GPA and foreign language score (GPA (50%) + Foreign Language Score (50%) = Erasmus+ score). (For the Equivalency Table of 4.00 and 100 Grading System of YÖK please see <https://oyp.yok.gov.tr/Documents/Anasayfa/4lukSistem.pdf>). Additionally, the criteria below might affect the results.¹

CRITERIA	POINTS
50% GPA	%50 (out of 100)
50% Language Exam Score	%50 (out of 100)
Students who are the child of a martyr/veteran* (additional grant support available, please check the additional grant support section below)	+15
Students who are entitled to protection, care or shelter under 2828 Social Services Law* (additional grant support available, please check the additional grant support section below)	+10
Disabled students ² (additional grant support available, please check the additional grant support section below)	+10
Students who themselves or whose first-degree relatives receive financial aid from AFAD* (additional grant support available, please check the additional grant support section below)	+10
Previous participation in the program (studies or internship) in the same education cycle	-10
Applying for the country of citizenship	-10
Late withdrawal	-10
Failure to attend meetings / info sessions related to the mobility held by AYBU IRO (to be applied in case of student's next application)	-5
Failure to take the language exam conducted by AYBU school of foreign languages without a valid excuse (to be applied in case of student's next application)	-5
Application for both mobilities at the same time (The students who apply for both Erasmus+ student and traineeship mobilities will be expected to give priority to one of their choices. The preference will be indicated during the online application. 10 points will be decreased from the choice that is not prioritized.	-10

*If you fit into any of the categories followed by an asterisk above (3, 4, 5 and/or 6), you should prove your

² The percentage of the medical disability should be greater than 50%.

statement with an official document that should be uploaded to the system during application. Otherwise, it will not be taken into consideration.

Quotas

Quotas are determined in line with the AYBU Erasmus+ SMS budget and the number of Erasmus+ agreements. The Erasmus+ student quota distribution is carried out according to the principles stated in the Erasmus+ 2023 Program Guide and the Erasmus+ 2023 Application Handbook. The quotas are distributed to the first ranking student from each department within a faculty/institute first. If the number of quotas is more than the number of departments within a faculty/institute, the second highest ranking student from each department is also chosen to participate in the mobility.

- For the 2024-2025 Fall Semester, 50 AYBU students are planned to benefit from the mobility. The quota distribution below might change. The final detailed quota distribution according to faculties and departments will be given in the results announcement.

Faculty/Institute	Quota
Faculty of Law	4
Faculty of Humanities and Social Sciences	7
Business School	4
Faculty of Engineering and Natural Sciences	7
Faculty of Political Sciences	4
Faculty of Health Sciences	5
Faculty of Sport Sciences	1
Faculty of Aviation and Space Sciences	1
Şereflikoçhisar Faculty of Applied Sciences	1
Faculty of Architecture and Fine Arts	2
Faculty of Islamic Sciences	2
Faculty of Medicine	2
Faculty of Dentistry	<i>No quota could be allocated due to the lack of Erasmus+ agreement.</i>
Graduate School of Natural and Applied Sciences	3
Graduate School of Social Sciences	4
Graduate School of Public Health	<i>No quota could be allocated due to the lack of Erasmus+ agreement.</i>
Institute for International Relations and Strategic Research (ULISA)	1
Graduate School of Health Sciences	2
Conservatory	<i>No quota could be allocated due to the lack of Erasmus+ agreement.</i>
Total	50

Erasmus+ SMS Programme Countries

1st and 2nd Group Programme Countries (600 Euros per month): Germany, Austria, Belgium, Denmark, Finland, France, Southern Cyprus, the Netherlands, Ireland, Spain, Sweden, Italy, Iceland, Liechtenstein, Luxembourg, Malta, Norway, Portugal, Greece

3rd Group Programme Countries (450 Euros per month): Bulgaria, Czech Republic, Estonia, Croatia, North Macedonia, Latvia, Lithuania, Hungary, Poland, Romania, Serbia, Slovakia, Slovenia.

Grant Amounts

- If you get selected as an eligible Erasmus+ student candidate and you successfully follow the Erasmus+ regulations, you will get 80% of the grant money calculated over four months before and the remaining 20% of the grant money after the completion of your Erasmus+ mobility. To be able to take the rest of your grant, you must have passed at least 2/3 of the total credits you have taken at the host institution. For example, you must have passed 20 credits out of a 30-credit course load. If you fail all your courses you take at the host university, you are required to refund all the grant money paid to you before your mobility.
- The Erasmus+ grant is a support for your studies. It can cover only some part of your expenses.
- With the new Erasmus+ program students are encouraged to use low emissions means of transport for the main part of the travel, such as bus, train, or carpooling. Students who will use these means of transport will receive a single daily contribution of 50 EUR as a top-up amount up to a maximum of 4 days to cover travel days. Green Erasmus+ grant support is only provided if you travel to or from the city of the host institution from/to Ankara through the shortest route using means of green travel. It does not cover your other international and intranational travels. Also, the travelled distance needs to exceed the half of the whole distance between the mentioned cities.
- At the end of the mobility, students are obliged to present documents (bus ticket, train ticket etc.) proving that the green travel has taken place.
- Students are advised to get informed about the visa and living expenses of the countries they plan to visit in the framework of the mobility beforehand.

Additional Grant Support

Disadvantaged participants with limited economic and social opportunities may apply for additional grant support if they fit into at least one of the categories below:

- Students who are the child of a martyr/veteran
- Disabled students (the percentage of the medical disability should be greater than 50%)
- Students for whom protection, care or accommodation decision has been taken within the scope of Child Protection Law No. 5395
- Those who are subject to Law No. 2828 (Those who have a protection, care, or shelter decision by the Ministry

of Family and Social Services pursuant to Law No. 2828)

- Those who do not have other parent income and receive an orphan's pension.
- Those who are granted a needy pension for themselves or their families (if the student is entitled to receive financial support from Municipalities, public institutions, and organizations (Ministry, Social Assistance and Solidarity Foundations, General Directorate of Foundations, Kızılay, AFAD)
- Students who have one of their parents or their guardians, who are over 65, and who receive disability or needy pension within the scope of the Law No. 2022, dated 01.07.1976 on Pensions for Needy, Powerless and Orphaned Turkish Citizens and Disabled and Needy Turkish Citizens.
- Students who themselves or whose first-degree relatives receive financial aid from AFAD.

*** Students who fit into at least one of the categories above (if certified) can be provided with an additional grant upon their request. Students must document this situation. Every request will be consulted with the Turkish National Agency and their approval will be obtained.

Announcement of Results, Objection to Results, Waivers

After the announcement of the draft results, students may object to the results in a written form within the objection period. Objections done after the specified period will not be considered.

Following the announcement of the draft results, students, who are selected as granted student candidates may withdraw during the relevant withdrawal period. Students who miss the withdrawal deadline and do not participate in the student exchange activity will lose 10 points in their next Erasmus+ mobility application.

Student Applications Without Grants (Zero Granted Applications)

Following the announcement of the application results, students who are not listed as granted, can still benefit from the mobility program without grant. To do this they need inform our office via a signed petition attached to email. Their requests will be evaluated by the Erasmus+ Committee. Zero-granted applications after the period specified in the announcement will not be valid. The students evaluated positively should follow the same procedures as the students with grant.

The Announcement document for the Erasmus+ Student Mobility for Studies has been prepared according to the principles stated in the Erasmus+ 2023 Programme Guide and the Erasmus+ 2023 Application Handbook. The Turkish National Agency, the Erasmus+2023 Programme Guide and Erasmus+2023 Application Handbook are binding for the implementation of the Erasmus+ SMS.

Etlik-Keçiören / ANKARA

E-mail: erasmus@aybu.edu.tr

Web: <http://aybu.edu.tr/dib/>

Student Office Hours (weekdays)

Morning: 10.00 – 11.30

Afternoon: 14.00 – 16.00



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