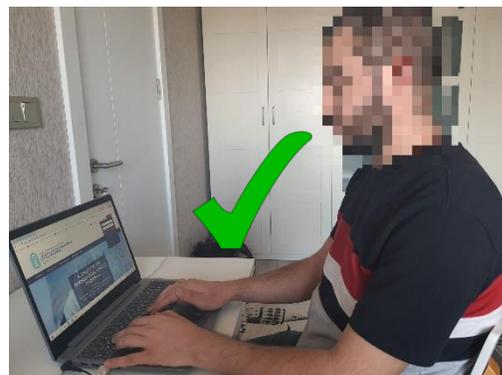
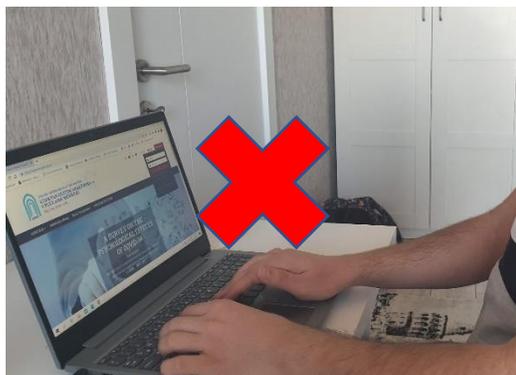


Summer AGE Exam Rules

1. Two devices will be needed for the exam. The exam itself will be taken on a computer, while invigilation will be done on a second device such as a phone or a tablet. Only one camera will be needed, and that camera must be the one on the second device. You **CANNOT** use the camera of the computer used for the exam.
2. The exam consists of two parts: (a) listening/reading/writing, and (b) speaking.
3. Invigilation will be done during the listening/reading/writing part. The speaking part will also be carried out with an open camera.
4. The invigilation will be done on Microsoft Teams. So, please download and install the app on your second device before the exam.
5. The positioning of the camera during invigilation is important. During the exam, the camera must show the student and the computer from the side clearly. Compare:



6. The students must be alone in the room where they will be taking the exam.
7. Students may use headphones/earbuds for the listening section. After the listening, the headphones/earbuds **must be removed** from the ear.
8. On the second device used for invigilation, the camera must be always on. If the camera is turned off for more than 5 minutes during the exam, the exam will be invalid.
9. When using the Teams app for invigilation, please make sure that the Participants screen is selected. When the chat box is open, the camera might turn off. Therefore, while testing, please make sure your Teams app is on Participants screen.
10. If the student is late for the exam for more than 15 minutes, the exam will be invalid.
11. The students must go in their invigilation classes 45 minutes before the exam. During this time, ID checks will be done, and the exam rules will be read by the instructor. For the ID check, the student must show a Turkish photo ID or a passport.