

AYBU Faculty of Engineering and Natural Sciences

To be held in the Spring Semester of the 2022-2023 Academic Year

Rules Regarding Online Exams

1. Online exams will be held through the AYBUZEM system. You will be able to join with and passwords.
2. The fact that you have made an attempt to enter the exam system at least 24 hours before taking the exam will help you to identify the problems that may occur in entering the system beforehand and inform us.
3. Detailed instructions for each exam will be announced by the relevant Faculty Member. Please follow these instructions.
4. If the 'Take Exam Now' button is not visible, the exam has not started yet.
5. Access to the exam can be provided between the Exam Start and Exam End times.
6. Unless otherwise stated by the relevant Faculty Member, each student is allowed to have only one attempt to the exam.
7. During the exam, the remaining time will be displayed on the screen.
8. The exams of students who perform any of the actions of taking the exam for another student or putting someone else in the exam will be deemed invalid and action will be initiated within the scope of the Higher Education Institutions Student Disciplinary Regulation.
9. In case of an internet/power outage or device failure during the exam, you can relogin to the system until the end of the exam period and continue where you left off with the remaining exam time. At this stage, the exam period will continue. It is the student's responsibility to take all necessary precautions.
10. Students who ignore the "Finish the Application" button after answering all the questions and then the "Send All and Click on the Finish Button" warning, which will appear as a warning in each question during the exam, will not receive the exam score.
11. Students who do not take the exam on the specified dates and with excuses will be able to apply to the Faculty of Engineering and Natural Sciences Student Affairs in person or via e-mail with petitions and documents stating their excuses within **3 (three) working days** after the exam. Excuses and requests will be discussed at the Faculty Administrative Board and if deemed appropriate, a make-up exam will be held. Applications not submitted on time will not be accepted.
12. Students will be able to see their exam results via OBS.