

# ANKARA YILDIRIM BEYAZIT UNIVERSITY ACCREDITATION COMMISSION GUIDELINES

## CHAPTER ONE

### Purpose, Scope, Basis, and Definitions

#### Purpose

**ARTICLE 1-(1)** The purpose of this Directive is to regulate the formation, duties and working procedures and principles of the Ankara Yıldırım Beyazıt University Accreditation Commission.

#### Scope

**ARTICLE 2-(1)** This Directive covers the formation, duties and working procedures and principles of the Accreditation Commission.

#### Basis

**ARTICLE 3-(1)** This Directive has been prepared based on Article 35 of the Annex to the Higher Education Law No. 2547; and Article 18 of the Higher Education Quality Assurance and Higher Education Quality Board Regulation.

#### Definitions

**ARTICLE 4-(1)** In this Directive;

a) Unit: Academic and administrative units and application and research centers affiliated with Ankara Yıldırım Beyazıt University,

b) Unit Quality Commission: The Commission responsible for organizing and conducting quality assessment and assurance, measurement and evaluation, and accreditation studies in the units of Ankara Yıldırım Beyazıt University.

c) Quality Commission: Ankara Yıldırım Beyazıt University Quality Commission, d) Commission: Ankara Yıldırım Beyazıt University Accreditation Commission, e) Commission Chairman: The Chairman of the Ankara Yıldırım Beyazıt University Accreditation Commission,

e) Rector: The Rector of Ankara Yıldırım Beyazıt University,

f) Senate: The Senate of Ankara Yıldırım Beyazıt University,

g) University: Ankara Yıldırım Beyazıt University,

It expresses.

## PART TWO

### Composition, Duties, and Working Procedures of the Commission

#### Formation of the Commission

**ARTICLE 5-** (1) The Commission is a sub-commission of the Quality Commission. The members of the Commission consist of at least 5 and at most 9 faculty members and are appointed by the Rector. (2) The members of the Commission are appointed for a period of 3 (three) years at a time. Members whose term has expired may be reappointed. In cases deemed necessary and for various reasons, new members may be appointed by the Rector to fill vacancies in the Commission.

(3) The Chairman of the Commission is selected by the Rector from among the members of the Quality Commission. The Chairman may choose a Vice-Chairman from among the members of the Commission to assist him/her. The rapporteur and secretariat of the Commission are appointed by the Chairman of the Commission. If the Chairman of the Commission cannot attend the meeting, the Vice-Chairman of the Commission assumes the chairmanship.

(4) When commission members wish to resign from their membership, they shall notify the Quality Commission in writing.

#### **Tasks of the Commission**

**ARTICLE 6-(1)** To carry out planning studies for institutional accreditation and program accreditation in relation to academic units in line with the principles determined by the Quality Commission by following the decisions taken by the Higher Education Quality Council on accreditation and current developments,

(2) To propose solutions to problems that may arise regarding accreditation and to report the proposals to the Quality Commission.

(3) To guide the implementation of accreditation processes by working in coordination with the Quality Commission and Unit Quality Commissions,

(4) Organizing and implementing training programs related to accreditation processes,

(5) Conducting, reporting and publishing research related to accreditation processes,

(6) Performing other duties assigned by the Rector or the Quality Commission.

#### **Working Procedures and Principles of the Commission**

**ARTICLE 7-(1)** The Commission shall meet at least 3 (three) times a year. In necessary cases, it may meet at the call of the Chairman of the Commission without being bound by these periods.

(2) The Commission shall convene with a simple majority of its members and shall take decisions with a simple majority of the members present at the meeting. In case of a tie in the voting, the majority shall be deemed to be achieved in the direction of the vote of the Chairman of the Commission.

(3) The Commission evaluates the general measurement and evaluation practices regarding the performance indicators for the relevant period. A work plan, division of labor and work schedule are prepared according to the targets set for the next period. The report prepared within this scope is submitted to the Quality Commission. The work plan and schedule are updated in line with the recommendations of the Quality Commission.

### **CHAPTER THREE**

#### **Miscellaneous and Final Provisions**

##### **Cases Not Covered by the Regulations**

**ARTICLE 8-(1)** In cases not specified in this Directive, the Ankara Yıldırım Beyazıt University Quality Commission Procedures and Principles and the relevant decisions of the Ankara Yıldırım Beyazıt University Senate shall apply.

##### **Entry into force**

**ARTICLE 9-(1)** This Directive shall enter into force after it is accepted by the Senate of Ankara Yıldırım Beyazıt University.

##### **Executive**

**ARTICLE 10-(1)** This Directive is implemented by the Rector of Ankara Yıldırım Beyazıt University.