

POLI TÉCNICO GUARDA

FACT SHEET

General Information	
Full Legal Name of Institution	INSTITUTO POLITÉCNICO DA GUARDA
Address	Avenida Dr. Francisco Sá Carneiro, n.º 50 6300-559 Guarda, Portugal
Website	https://politecnicoguarda.pt/
Erasmus Code	P GUARDA01

International Relations Office	
Address	Gabinete de Mobilidade e Cooperação Avª Dr. Francisco Sá Carneiro, nº 50 6300-559 Guarda Portugal
Phone	+351 271 220 100
Coordinator of International Relations	Prof. Doutor Joaquim Manuel Fernandes Brigas President
Contact For; a) Erasmus Incoming Mobility b) Erasmus Outgoing Mobility c) Non- Erasmus Incoming / Outgoing Mobility	Ms. Vitória Fonseca Ms. Lurdes Mendes Ms. Susana Pereira gmc@ipg.pt
Contact For; School of Tourism and Hospitality (Seia)	Gina Maria Pinto de Brito ginabrito@ipg.pt & gmc-esth@ipg.pt

Administrative Information	
Nomination Deadline	Winter Semester: 15 th May Spring Semester: 30 th November
Application Deadline	Winter Semester: 31 st May Spring Semester: 15 th December
Academic Information	
Courses / Student Guide	http://www.ipg.pt/guia_aluno/courses.aspx
Grading System	The grading system is provided according to the statistical distribution of grades agreeing to the description in the ECTS user's guide as well as the quantitative and qualitative institutional grading system.
Recommended Languages	For Students; A2 in Portuguese B1 in English For Staff; B2 in English
Courses For Exchange Student	Most of the degrees are taught in Portuguese language. An optional Portuguese course for Foreign Students is provided on both semesters.
Remarks	Although classes are taught in Portuguese teachers usually give bibliography in English. Exams are in English. A Portuguese course with 2 ECTS is given during each semester.
Practical Information	
Arrival Date	Students should plan their arrival at IPG for at least one/two days before the academic semester begins.
Airport Pick-up	There is no airport pick-up service provided upon arrival but GMC can give students some orientation on how to get to Guarda/Seia.

Academic Activities	Academic calendar is planned annually but usually classes start on mid-September and finish on mid-June. Examination period is extended until end July.
Tuition Fees	If the student comes from a partner university and under a mobility agreement, there will be no tuition fees.
Estimated Living Expenses per Month	Between 250-350 Euros
PAL Friend Programme	The PAL Friend programme (Portuguese Academic Lifelong Friend) is meant to give some practical help to exchange students and it's composed mostly by Portuguese students who have already participated in mobility programmes.
Insurance	The sending and receiving institutions may provide assistance in obtaining insurance for incoming and outgoing participants. Students applying to countries other than Europe must have a health insurance
Accommodation	Social Services/Students Residences Ms. Isabel Calçada E-mail: isabelcalcada@ipg.pt Students can also search for private housing. Students can contact with gmc@ipg.pt
UPDATES COVID-19	https://www.visitportugal.com/en/content/covid-19-measures-implemented-portugal & https://covid19.min-saude.pt/
Facebook and Instagram	https://pt-pt.facebook.com/politecnicodaguarda/ & https://www.instagram.com/politecnicodaguarda/